THE DIBNAH FOUNDATION
GRANT APPLICATION FORM

(Registered Charity Number 1198546*)*

Please return this form, with a copy of your ***most recent set of accounts and annual report*** *to:*
Mrs Hazel Taylor, DHM Wynchwood LLP, 8 Shottery Brook Office Park, Timothy's Bridge Road, Stratford upon Avon, Warwickshire, CV37 9NR or via email at hazel@wynchwood.com

Please type or write clearly in black ink and complete all the sections which are relevant to your project.

SUMMARY OF APPLICATION

Name of Charity/Company/Individual.....
(delete where approriate throughout the application)

Registered Charity Number.....

Address.....

.....Postcode.....

Telephone..... Fax.....

Email..... Website.....

Contact..... Job Title.....

Project Name.....

Total sum applied for from the Foundation £_____

Brief overview of the project outlined in the application / purpose for which the grant is sought

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Section 1: About your charity/company/yourself

1.1. Are you part of a wider organisation e.g. national charity?

- ❑ Yes Please describe where your charity is based .....
- ❑ No

1.2. How long has your charity been established?

- ❑ Under 2 years
- ❑ 2-5 years
- ❑ 6 - 10 years
- ❑ Over 10 years

1.3. What are the overall aims of your charity/company/yourself?

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1.4. Has your charity/company/yourself received funding from The Dibnah Foundation before?

- ❑ Yes Please give details.

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- ❑ No

Section 2: About your project – general information

2.1 Project Name

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2.2. What geographical area will it cover?

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2.5. How many staff will work on the project? (please indicate full/part time)

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2.6 Proposed project start date……

2.7 Expected length of project ……

2.8. Will the project involve volunteers?

❑ Yes How many?

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❑ No

2.9 Is this project a new initiative?

❑ Yes

❑ No If no, how was it funded previously?

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Section 3: Information about your project

3.1 Please outline the main aims of the project

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3.2 Please outline the main activities during the project, and how it will further your charity's/company's/individual charitable purposes.

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3.3 Please explain how you plan to monitor and evaluate the success of your project.

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Section 4: Financial information about your project.

4.1 What is the total amount of money needed to carry out the project?

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4.2 Have you raised any money so far for this project?

- ❑ Yes How much and how? .....
- ❑ No

4.3 What will happen to funds donated by this Foundation for the project if insufficient funds are raised to implement the project?

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4.4 Would The Dibnah Foundation be the main/sole funder?

- ❑ Yes
- ❑ No Other funders

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4.5 What consideration has been given to the sustainability of the project?

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Section 5: Further project information

5.1 Please give any further information about your project which you think is relevant to your application. You should include details of any research, evidence of the need for this project etc.

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Section 6. Financial information about your charity/company/yourself

6.1 Does the information below refer to your last financial year/the past 12 months?

- ❑ Last financial year
- ❑ Past 12 months

6.2 What is your total income for this period? ……

6.3 How much of your annual income comes from

- ❑ Government/local authority grants……
- ❑ Fund raising events ……
- ❑ Other charitable trusts ……
- ❑ Subscriptions ……

6.4 What is your total expenditure for the same period?..……

6.5 What percentage of your total expenditure goes on

- Salaries ……
- Overheads ……
- Other expenditure ……

6.6 What is your surplus/deficit (+ or -) ……

6.7 How much cash do you have in the bank ? ……

Section 7: Declaration to be signed by all applicants

I (name) .....
am an authorised representative of (name of charity/company) .....
and to the best of my knowledge all the information I have provided in this application form is correct. I understand there is no appeal system, should this application be unsuccesful.

Signed ..... **Date** .....

Please remember to enclose your most recent annual report and accounts. If you are part of a wider organisation, please attach relevant details.